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Doisy College of Health Sciences
Faculty Workload Plan

Full-time appointment as a faculty member in the Doisy College of Health Sciences at Saint Louis
University presumes participation in various duties and responsibilities including teaching,
service, scholarship, and administration. While each faculty member might not be actively
involved in all of these areas, the collective participation of the faculty in all areas is necessary
to achieve the CŽůůĞŐĞ͛Ɛ goals and fulfill our mission to improve health and health care by
educating health professionals; contributing to the intellectual and clinical capital of our
professions; and serving our students, university, professions, and communities.

Department chairs have primary responsibility for faculty workload assignments, in
consultation with the dean. The unique requirements of the Doisy College of Health Sciences
necessitate a flexible system in alignment with the UŶŝǀĞƌƐŝƚǇ͛Ɛ policy on FacƵůƚǇ͛Ɛ Workload
for determining individual faculty member work assignments. Therefore, individual
workload assignments are established by the chair and the faculty member in a

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Faculty Workload Guidelines

W orkl oad Units

Each full-time faculty member is expected to maintain the following: 12 mo2 o1t1 toct

Length of Contract 9 mo. 10 mo. 11 mo. 12 mo. m2265m [(126)-4256(C)23i2.1 (

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Teaching ʹ
Independent Study
1 student = 0.25 per credit hour enrolled up
to .75 unit per student
Up to 1.5
units per
semester
Teaching ʹ
Continuing

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exams, developing, proctoring, and grading student assessments, assessing student
performance, managing the course, training and advising students, reading relevant literature,
and traveling to and from sites. Clinical experiences vary widely between academic programs.

Workload unit assignments may vary among departments as developed by the Chair and
approved by the

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A. Administrative Responsibilities
Faculty with substantial administrative responsibilities assigned by the department chair or
dean may have other workload units adjusted accordingly. Caution should be exercised by
department chairs and faculty members when assigning administrative responsibilities because
they may interfere with the faculty ŵĞŵbĞƌ͛Ɛ ability to fulfill requirements for promotion and
tenure. Assigned administrative roles must have a description of duties, assigned workload
units/term and a plan for faculty assessment with regard to the role.

Up to 6.0 units per FA/SP; 4.0 units SU (3 mo.) may be assigned for Administrative
Responsibilities.

B. Special Assignments
Faculty members may be assigned a special project as part of their workload. Such projects
should be well defined to include expectations for outcomes and completion within a finite
time

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C. Grants and Contracts
Faculty with funded grants and/or contracts that exceed 20% effort may have other units
adjusted accordingly.

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