

**Minutes**  
**Undergraduate Academic Affairs Committee**  
**Wednesday, September 4, 2013**

Members In Attendance: D. Barbeau, M. Barber, E. Blessing, C. Boyd, R. Cole, R. Colignon, L. Dorsey, S. Fanale, J. Gilman, J. Goff, M. Grawich, P. Gregory, J. Haugen, B. Imo, L. Israel, A. Knezetic, J. Langan, D. Lohe, K. Ravindra, I. Ruebling, S. Sanchez, V. Sharma, B. Sokol, K. Thatcher, S. Tyuse, J. Welch

Guests: Dr. Russell Blyth, Dr. Jim Hebda

Call to Order: Dr. Dorsey called the meeting to order at 8:30 am.

Welcome and Introductions

Dr. Dorsey welcomed all of the committee members followed by self-introductions.

Approval of Minutes from the May 1, 2013 Meeting

One correction to the minutes was made under the section entitled "*Undergraduate Academic Policies Revisions Update*," the third bullet point: the word "not" should be inserted so that the entry reads:

*Transfer credit courses are not calculated into students' GPAs; a student must complete at least 60 credit hours at SLU to earn an undergraduate (UG) degree.*

A motion was made by Elizabeth Blessing and seconded by Brian Sokol to approve the minutes as amended. Motion unanimously approved.

Offering Existing JCSB-ECON Concentration at the Madrid Campus

Madrid students currently have the opportunity to earn a BA or BS in Business Administration with a concentration in International Business. This proposal, presented by John Welch, will allow BA or BS students in Business Administration to have the option of earning a concentration in Economics. There is currently a BA in Economics degree offered through Arts and Sciences6(e)-3(n)-3(tly)

## Announcements

### *Undergraduate Student Learning Outcomes Update*

The undergraduate student learning outcomes documents generated to date are updated and located at:

<http://www.slu.edu/search.xml?cx=016029172105975036162%3Aszs2yuat-uk&cof=FORID%3A9&ie=UTF-8&q=undergraduate+student+learning+outcomes&sa=Search>

The summer project for this initiative consisted of rubric development designed to assess student artifacts. A week-long workshop took place in June in which a group of faculty and staff from around campus were charged with developing the first draft of rubrics (a total of 4 rubrics were created). These documents are on the website along with the framing documents for each learning outcome rubric and a list of all the faculty and staff who participated in the rubric development workshop. A second rubric development workshop was held for two days in August in which a second group of faculty and staff gathered to review, consider, and revise the initial draft rubric documents. A second round of rubrics and framing documents, also on the website, resulted from this session.

The task force is now ready to consider the process of collecting and assessing student artifacts using the rubrics as a pilot project for the fall semester. Specifics of which artifacts will be used are still being determined. All feedback, suggestions and comments for the task force are welcome--contact information is located on the website.

The timeline for the next steps of this process are still being determined and will be communicated at a later date. It is important to note that data analysis will not occur at the college/school/unit level but rather an institutional level.

### *Other Announcements*

Parks College reported that 6 programs obtained accreditation.

The Center for Global Citizenship is sponsoring a Community Service Fair on September 10 from 10 am-2 pm. Everyone is welcome.

Although there is an overall 1% increase in total enrollment and retention is steady, there is a 3% decrease in transfer students/law students.

The College for Public Health and Social Justice adopted its new name officially on July 1, 2013.



The Madrid Campus has a new building – San Ignacio Hall. It houses a faculty lounge, food service, three classrooms, the library, dance studio, and areas for creating art and music. Its official opening is slated for September 10, 2013.

Issues to consider for future discussion

When there is a program/department name change at any level, the processes for proper notification and community awareness are not clearly defined.

Evaluate the process and the timing of decisions for course articulations.

Announcement of Next UAAC Meetings

UAAC Subcommittee	September 11, 2013	8:30-10:00 am	
			Vitale Board Room, Cook Hall
UAAC Full Committee	October 2, 2013	8:30-10:00 am	VH 219